

# Attention all Patients

- You must give **at least 24-hour notice** when cancelling or rescheduling an appointment.
- Cancelling and rescheduling on the same day as an appointment is considered a no show.
- If you have never been seen in the office and no show two times we will not reschedule you.
- If you are an existing patient and no show three times in a year you will be dismissed from the practice.
- There is a **\$25 no show policy** when you miss two appointments.



**SPRINGFIELD  
GASTROENTEROLOGY**